Tuesday, 7 July 2026

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EXECUTIVE

You are summoned to a meeting of the Executive which will be held in Council Chamber, Council Offices, Woodgreen, Witney, Oxfordshire OX28 1NB on **Wednesday, 15 July 2026 at 2.00 pm.**

Phil Martin
Chief Executive

To: Members of the Executive

Councillors: Andy Graham, Duncan Enright, Sandra Coleman, Liz Leffman, Andrew Prosser, Geoff Saul, Alaric Smith, Tim Sumner and Alistair Wray

Recording of Proceedings – The law allows the public proceedings of Council, Executive, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

AGENDA

Part 1

1. **Apologies for Absence**
To receive any apologies for absence from Members of the Executive. The quorum for the Executive is 3 Members.

2. **Declarations of Interest**
To receive any declarations of interest from members of the Executive on any items to be considered at the meeting.

3. **Minutes of Previous Meeting** (Pages 7 - 18)
To approve the minutes of the previous meeting, held on 10 June 2026.

4. **Receipt of Announcements**
To receive any announcements from the Leader of the Council, Members of the Executive or the Chief Executive.

5. **Participation of the Public**
Anyone who lives, works, or studies in West Oxfordshire is eligible to ask one question at the meeting, for up to three minutes, directed at the Leader of the Council or any Executive Member on any agenda item or on any issue that affects the district or its people.

   All questions must be no longer than three minutes long.

   Members of the public wishing to speak at a meeting must notify democratic.services@westoxon.gov.uk, or call Customer Services on 01993 861000 including their name and the agenda item or topic they wish to speak on, by 2.00pm two clear working days before the meeting (e.g. for a Wednesday meeting, the deadline would be 2.00pm on the Friday before).

   If the topic of the question is not within the remit of the Council, advice will be provided on where best to direct the question.

   The Leader or relevant Executive Member will either respond to a question verbally at the meeting or provide a written response which will be included in the minutes of the meeting.

6. **Reports from the Overview and Scrutiny Committee**
To consider any reports or recommendations from the Overview and Scrutiny Committee, which meets on 8 July 2026.

7. **Matters raised by Audit and Governance Committee**
To consider any matters arising from the Audit and Governance Meeting on 25 June 2026.

8. **Thames Valley Spatial Development Strategy (SDS)** (Pages 19 - 36)
Purpose:
This report seeks Executive to note, to participate in, and help lead, a joint Thames Valley partnership with councils covering Oxfordshire, Berkshire and Swindon to progress the pre-inception phase of work for a Thames Valley Spatial Development Strategy (SDS).

Recommendations:
That the Executive resolves to:
1. Note the establishment of a partnership with the councils covering Oxfordshire, Berkshire and Swindon to develop a statutory Spatial Development Strategy (SDS) for the Thames Valley area (as detailed in section 4 of the report).
2. Note the draft indicative funding and resource allocations for the pre-inception programme
3. Note that Bracknell Forest Council will act as the accountable body for funds received/held on behalf of the partnership and will host any staff appointed for the Thames Valley SDS programme.
4. Note the interim governance and oversight, monitoring and assurance arrangements set out in this paper, including arrangements for the period before a statutory Strategic Planning Board (SPB) is established through secondary legislation.
5. Note the working arrangements for development of the SDS.
6. Delegate the detail agreements and working arrangements for pre-inception development of the SDS to the Director of Governance and Regulatory Services in consultation with the Executive Member for Planning and Infrastructure
7. Note that the Director of Governance and Regulatory Services will provide regular updates at key stages.

9. **Oxfordshire Infrastructure Strategy (OxIS)** (Pages 37 - 188)
Purpose:
This report introduces the completed Oxfordshire Infrastructure Strategy (OxIS) 2026 and seeks Executive endorsement of the final document, following its earlier endorsement by the Oxfordshire Leaders Joint Committee (OLJC) in April 2026.

The strategy outlines the critical, county-wide infrastructure necessary to support development and sustainable growth across Oxfordshire through to 2050.

It seeks to support rather than replicate the Infrastructure Delivery Plans developed by councils as part of their Statutory Development Plans by focussing upon large strategic infrastructure projects that span or influence a wider area than one district.

Recommendation:
That the Executive resolves to:
1. Endorse the final Oxfordshire Infrastructure Strategy (OxIS) which has already been endorsed by the Oxfordshire Joint Leaders Committee (OLJC) on 24th April 2026.

10. **Review and approval of updated Counter Fraud and Anti-Corruption Policy** (Pages 189 - 210)

Purpose:
To present Executive with a revised Counter Fraud and Anti-Corruption Policy ('The Policy') for approval and adoption.
The Policy has been reviewed to ensure the content reflects current legislation and the Council's Policies and Procedures.

Recommendations:
That the Executive resolves to:

1. Approve and adopt the Counter Fraud and Anti-Corruption Policy attached to this report as Annex A.
2. Delegate authority to the Director of Finance (s151) to approve future minor amendments to the Policy, in consultation with the Executive Member for Finance, Assistant Director Counter Fraud and Enforcement Unit, and the Assistant Director Legal Services.

11. **Review and approval of Grant Management Policy** (Pages 211 - 236)

Purpose:
To present the Executive with a new Grant Management Policy ('The Policy') for approval and adoption.

To provide an over-arching Policy that provides guidance to employees on the Council's governance and approach for administration and management of grant income, in order to ensure that we are maximising outcomes, minimising risk and delivering the greatest benefit to our communities.

Recommendations:
That the Executive resolves to:

1. Approve and adopt the Grant Management Policy attached to this report as Annex A.
2. Delegate authority to the Director of Finance (s151) to approve future minor amendments to the Policy, in consultation with the Executive Member for Finance, Assistant Director Counter Fraud and Enforcement Unit, and the Assistant Director Legal Services.

12. **Review and approval of updated Proceeds of Crime and Anti Money Laundering Policy** (Pages 237 - 250)

Purpose:

To present Executive with a revised Proceeds of Crime and Anti-Money Laundering Policy ('The Policy') for approval and adoption.

The Policy has been reviewed to ensure the content reflects current legislation and the Council's Policies and Procedures.

Recommendations:

That the Executive resolves to:

1. Approve and adopt the Proceeds of Crime and Anti-Money Laundering Policy attached to this report as Annex A.
2. Delegate authority to the Director of Finance (s151) to approve future minor amendments to the Policy, in consultation with the Executive Member for Finance, Assistant Director Counter Fraud and Enforcement Unit, and the Assistant Director Legal Services.

13. **Public Spaces Protection Order for Dog Fouling** (Pages 251 - 278)

Purpose:

To consider a proposal to consult on the adoption a Public Space Protection Order to prohibit Dog Fouling

Recommendation:

That Executive resolves to:

1. Approve the proposal to undertake a consultation on the Public Space Protection Order for Dog Fouling.

14. **Our House Funding Extension 2026-2030** (Pages 279 - 308)

Purpose:

To update members on the 'Our House' project with a recommendation that funding be extended from 1st November 2026 to 31st March 2030.

Recommendations:

That the Executive resolves to:

1. Approve a 4-year funding extension for the Our House project from 1 November 2026 to 31 March 2030;
2. Agree to continue with the current Support Provider via waiver;
3. Delegate authority to the Head of Housing Solutions, in consultation with the Executive Member for Housing and Social Welfare, to approve any minor amendments to this funding extension;
4. Agree to utilise Housing Projects Reserves as set out in the Proposal in section 4 of the report.

15. **Allocation of Capital Funding for Lift Replacement at Marriotts Walk** (Pages 309 - 314)
Purpose:
To request approval of the allocation of part of the building maintenance earmarked reserves for the replacement of the lifts at Marriotts Walk, Witney

Recommendations:
That the Executive resolves to:
1. Recommend to Council to allocate funding from earmarked reserves to replace the lifts at Marriotts Walk
2. Delegate authority to the Director Finance in consultation with the Executive Member for Finance to approve the final cost of works and use of contingency up to the full amount detailed at Annex A.

16. **Section 106 Spending Authorisation** (Pages 315 - 324)
Purpose:
The purpose of the report is to consider whether future decisions on the expenditure of Section 106 funds secured towards Witney Town Centre improvements should be delegated to the Chief Executive in consultation with the Director of Finance.

Recommendation:
That the Executive resolves to:
1. Delegate authority to the Council's Chief Executive, in consultation with the Director of Finance and the Executive Member for Planning and Infrastructure, for making future decisions on the expenditure of Section 106 developer contributions relating to the improvement of Witney Town Centre.

17. **Exclusion of Press and Public**
If the Executive wishes to exclude the press and public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Executive to pass a resolution in accordance with the provisions of the Paragraph 4(2)(b) of the Local Authorities ((Executive Arrangements) Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in paragraph 3 of Schedule 12A of the Local Government Act 1972.

18. **Proposals for sale of land in Witney** (Pages 325 - 330)
Purpose:
To request approval for sale of land in Witney

Recommendations:
That the Executive resolves to:
1. Approve the sale of land in Witney
2. Delegate authority to the Director of Finance in consultation with the Executive Member for Finance to approve the final terms of the sale including sale price.

19. **Item 15 - Allocation of Capital Funding for Lift Replacement at Marriotts Walk - Exempt Annex A** (Pages 331 - 332)
Item 15 - Allocation of Capital Funding for Lift Replacement at Marriotts Walk - Exempt Annex A

Part 2 - Not to be taken before 3:00pm

20. **Approval of Regulation 19 Draft Submission Local Plan for Public Consultation** (Pages 333 - 820)
Purpose:
For Members to consider the proposed pre-submission draft West Oxfordshire Local Plan 2043 including the timetable for formally publishing the draft plan in accordance with legislative requirements.

Recommendations:
That the Executive resolves to:
1. Recommend to Council to approve the pre-submission draft Local Plan attached at Annex A for the purposes of formal publication for a statutory period of at least 6-weeks in accordance with Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012.
2. Recommended to Council to delegate authority to the Head of Planning, in consultation with the Executive Member for Planning and Infrastructure to make any necessary minor textual and presentational amendments, and any amendments necessary to reflect any agreed Overview and Scrutiny Committee recommendations, to the pre-submission draft Local Plan in conjunction with Officers, prior to formal publication.
3. Agree that the Local Development Scheme (LDS) attached at Annex B be published online and made available in hard copy format in agreed 'deposit' locations across the district.

(END).